

Electronic Filing of Annual Financial Reports with the New York State Charities Bureau




Online Filing Overview: Streamlined and Simple

- Help text, email prompts, alerts and notices guide users through the filing process
- Emails update users on status of filing, including reminders to complete form, signature, and payment
- Filings reviewed within 3 weeks of submission, which significantly reduces the time to post for online submissions


Charities Bureau Homepage

Users go to www.CharitiesNYS.com to access the filing portal.


NYS Attorney General's Charities Bureau




Registration
Register your charity online.




Annual Filing
E-file your CHAR500 online with the Charities Bureau




Pennies for Charity
The Attorney General's Report and Database on Fundraisers in New York.




Nonprofit Revitalization Act
Key details of the Nonprofit Revitalization Act's new annual filing requirements.




Statutes & Regulations
State and Federal Laws and Regulations




Tips for Charitable Giving
The Attorney General's Tips on Charitable Giving




Helpful Websites
Links to Other Charity Websites



FAQs
Frequently Asked Questions



NYPMIFA Guidance
Guidance on New Legislation on Endowments



File a Complaint
Call, Email, Make a FOIL Request or File a Complaint

Search Charities Registry

[Advanced Search >>](#)

Search Transactions

[Transaction Search >>](#)

News & Alerts

- [Attorney General James Takes Action Against Catholic Diocese of Buffalo for Failing to Protect Minors from Sexual Abuse by Clergy](#)
- [Attorney General James Files Lawsuit to Dissolve NRA](#)
- [Attorney General James Report Finds That Professional Fundraisers Retain Nearly One-Third Of Charitable Campaign Donations; Some Retain More Than Half](#)
- [Attorney General James Launches Investigation Into Nycharities.org](#)
- [Attorney General James Announces Settlement With Oneonta Elks To Reimburse Misused Trust Funds](#)

Contact Screen

Here charities update their address, name change (must include supporting document such as a certificate amendment), fiscal year, and IRS tax exempt status.



Contact Information

Current Organization Name

ONE ACCORD FOOD PANTRY INC

Has the organization's name changed since its last filing? *

Yes No

Employer Identification Number (EIN) *

141748064

Please update organization's EIN if it is incorrect

Fiscal Year End

12/31

Organization Email *

Accord@gmail.com

New York Registration Number

06-27-70

Updated Organization Name *

One Accord

You will need to upload a document supporting the organization's name change at the end of this form.

Organization Type *

Corporation

Has your fiscal year end changed? *

Yes No

Organization Phone *

212-202-2002

Registration Category

DUAL

What is the organization's IRS tax exempt status? *

501(c)(3)

If the organization is not exempt, select None

What is the new fiscal year end? *

06/30

Organization Website

Registration Update



Here filers update charities' current New York activities, and bring their registration category up-to-date.

Confirm Registration Category

Please answer the questions below to confirm your organization's registration category.

Does the organization conduct activity in New York State (other than soliciting)? This may include, but is not limited to, maintaining an office, having employees, or running a program. *

Yes No

Does the organization have assets in New York State? *

Yes No

Does the organization solicit, or plan to solicit or receive more than \$25,000 annually in total contributions from New York State residents, foundations, corporations or government agencies? *

Yes No

Does the organization use a professional fundraiser or fundraising counsel? *

Yes No

Financial Information



Contact Information



Third-party Preparer



Registration Category



Annual Exemption



Financial Information



Filing Information



Documents



Review



Signatures

Financial Information

Which IRS form does your organization use? *

IRS990

Enter organization's total contributions *

1,000,000

NOTE: Number represents the U.S. dollar value.

Part 1, Line 8 (Current Year Column)

Enter organization's total revenue *

750,000,500

NOTE: Number represents the U.S. dollar value.

Part 1, Line 12 (Current Year Column)

Enter organization's net assets *

450,000,000

NOTE: Number represents the U.S. dollar value.

Part 1, Line 22 (End of Year Column)

Based on this organization's total contributions and total revenue, you are required to upload an independent Certified Public Accountant's audit report at the end of this form.

For the current filing year, will your organization complete any of the following with its Charities Bureau registration? *

- Close registration
- Withdraw registration
- Dissolve organization
- None of the above

Charities enter amounts from their IRS tax form to have their fee calculated and determine whether they owe a financial review or audit. They can also flag if this is a final filing with NYS.

Document Upload



Filers must upload a charity's IRS 990, financial review or audit as pdfs in the appropriate slot. If the charity has changed its name, it will need to upload a supporting document here.

Documents

You must upload **ALL PAGES** of the required documents below.

Please note that our online system allows **PDF** documents that are **less than 8MB** in size. [Click here](#) for instructions on how to convert and compress documents of higher sizes. **DO NOT** breakdown a large document into multiple files. Only complete documents are accepted.

Only **1 document** is allowed per section. If you have more documents you may upload them under the 'Other Documents' section below..

Certified Public Accountant's Audit Report *

No file chosen

Complete Certificate of Amendment or other document amending the name *

No file chosen

IRS Document (990/990EZ/990PF/990N or 1120 or 1041) *

No file chosen

Please make sure to separate the Schedule B (if you have one) from the IRS document prior to uploading.

If you have an IRS 990T, please upload it under the 'Other Documents' section below.

E-Signature



Here filers enter emails and titles to send the form and attachments by email to the required signatories via DocuSign. Third party preparers cannot sign for a client charity.

Signatures

Certification requires two signatures, one from the organization's president or authorized officer/trustee and the other from the chief financial officer, treasurer or other person with fiscal responsibility for the organization. Both signatories must certify under penalties for perjury that they reviewed this Annual Filing Statement, and that to the best of their knowledge and belief the information contained in this form is true, correct and complete in accordance with the laws of the State of New York which are applicable.

Enter the signatories' information below.

First Name * <input type="text" value="John"/>	Last Name * <input type="text" value="Smith"/>	Title * <input type="text" value="President"/>	Email * <input type="text" value="John@gmail.com"/>	Re-enter Email * <input type="text" value="John@gmail.com"/>
First Name * <input type="text" value="Bill"/>	Last Name * <input type="text" value="Smith"/>	Title * <input type="text" value="Chief Financial Officer"/>	Email * <input type="text" value="Bill@gmail.com"/>	Re-enter Email * <input type="text" value="Bill@gmail.com"/>
<input type="button" value="Back"/>	<input type="button" value="Save and Exit"/>	<input type="button" value="Send out for signatures"/>		

Filing Requirement Change:

AFP v. Bonta

In July 2021, U.S. Supreme Court held in *AFP v. Bonta* that state charity regulators' requirement that charities submit donor-identifying information on IRS 990 Schedule B was unconstitutional.

- NYS promulgated revised regulations in March 2022. IRS Schedule B filers now can file either
 - A redacted Schedule B listing only donation amounts and states of origin or
 - The total aggregate contributions raised by the charity in NYS

Filing Requirements Change:

Charities that are not required to file Schedule B with the IRS are required to provide


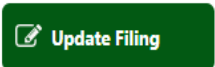

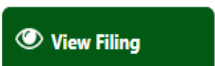
- The total aggregate contributions raised in NYS in the reporting year
- Charities select the applicable amount from a list of ranges, e.g. \$25,000-\$99,999.

Frequently Asked Questions (1)

- “One of the signatories noticed an error in the filing. Can I go back and make a correction?”
 - Yes, click on “Update Filing” to void the signature envelope and make the corrections before sending the filing back out for signatures.
- “The signatory email address was incorrect; can I change the email address?”
 - Click on Resend/Correct for Signatures to update the email address and send a fresh signature email to that signatory.

 My Filings
You have started filing for below organization(s)


Click on the  icon to see more information on filing status.



Filing Year	Organization Name	NY Registration Number	Filing Status	Action Buttons
2020	Test data	49-22-26	Pending Signatures 	   Delete Filing

Frequently Asked Questions (2)

- “What is the status of my filing?”
 - All filings will display the current Filing Status on your dashboard.
- “What does this status mean?” (Ex: Processed)
 - All statuses have a definition that can be viewed by clicking on the i symbol. (Ex: The definition for Processed is: “Your annual filing has been reviewed and the Charities Bureau does not need any additional information at this time.”)

 **My Filings**
You have started filing for below organization(s)

Click on the  icon to see more information on filing status.

Filing Year	Organization Name	NY Registration Number	Filing Status	Action Buttons
2020	Test data	49-22-26	Pending Signatures 	Update Filing Resend/Correct for Signatures View Filing Delete Filing
2019	Test accepted incomplete major	42-44-50	Processed 	View Filing

Showing 1 to 2 of 2 entries

Previous 1 Next



Start Another Annual Filing



Tips for completing Annual Filing

Filing Help

- Charities are encouraged to use the interactive checklist containing tips to complete their filings successfully.
- Charities may contact the Charities Bureau for filing assistance during normal business hours at 212-416-8401, Charities.Bureau@ag.ny.gov or Charities.AnnualFiling@ag.ny.gov.
- Hanna Rubin, Director of Registration, Hanna.Rubin@ag.ny.gov